

Department's Internal Didactic Regulations

Academic year of validation	2023/2024
full name of department	<i>Department of Forensic Medicine</i>
Department data (e-mail, telephone)	http://zms.pum.edu.pl/ 91 466-15-66
Chairman of department (academic degree, first and last name)	prof. dr hab. Mirosław Parafiniuk
Didactic asisstant/person responsible for students (academic degree first and last name, e-mail, telephone)	dr Joanna Dowejko joanna.dowejko@pum.edu.pl 91 466-15-66
Faculty of study	<i>Faculty of Medicine and Dentistry, major Dentistry</i>
Year of study	<i>Year IV</i>
The name of subject	<i>Forensic Medicine</i>

§1

Forms of teaching

1. Classes are conducted in the form of seminars and practise. Depending on the epidemiological situation, above forms of teaching can be conducted online
2. The seminar classes are in the form of a seminar, the student is obliged to theoretically prepare for classes, within the scope of the topic indicated in the schedule.
3. Students repeating the year should notify the Head of the Department in writing of this fact, presenting the student's periodical card with credit for this subject.

§2

The method and forms of making up failed classes, including making up for classes due to absences.

1. Participation in laboratory work and seminars is obligatory.
2. Course sessions are held according to the table of dates published by the Dean's Office. One-off dates for changing the possibilities are possible in exceptional situations with the consent of the Head of Department or the person responsible for the subject.

3. Being late for exercise more than 15 minutes (unacknowledged absences) necessity of re-participation in classes, absence is acknowledged only with important documented causes.
4. Unacknowledged absences from seminars and practise must be made up by oral or descriptive examination. Students with any acknowledged absence apply for making up classes to the respective lecturer prior to termination of the course
5. Absence of 3 classes and did not completion of coursework, is reporting to Deans Office.
6. Student can re-participate in classes if the schedule of the classes allows (approval of the teacher needed). If it is impossible form of completion of course work for students with unacknowledged absences shall be determined by the lecturer during consultations.
7. Absence is acknowledged only with:
 - approval of the Dean,
 - upon presentation of a sick leave;

§3

Conditions and methods of admitting students to credit, exams

1. The condition for admitting a student to credit is attendance at all classes or in the case of acknowledged absences, supplementing these absences
2. A timetable of classes and exam dates as well as a consultation schedule for students are posted in the week preceding the start of classes on the notice board next to the seminar room of KiZMS PUM.
3. The condition for obtaining credit for the course is attendance at all classes, and in the case of justified absences, making up for these absences.

§4

Rules admitting students to participation in classes in selected year

1. The student will not be admitted to the classes in the following cases:
 - a) being late for classes more than 20 minutes;
 - b) lack of the necessary clothing required for the classes of a given type (a lab coat required for classes).
2. The student will not be admitted to the classes or will be dismissed from them in the event of inappropriate behavior contrary to the study regulations or other regulations in force at the University / hospital / clinic, behavior disrupting the conduct of classes, threatening health, life or property, as well as in the event of a lack of personal culture in relation to the teacher or other people participating in the classes.
3. Not admitting to the classes or asking them to leave them in the cases mentioned above is equivalentt to the absence from the classes.

§5

Conditions and methods of examination.

1. The subject is graded on the basis of reports prepared during practical exercises.

2. The course Forensic Medicine with Law ends with test, carried out on the last day of the course.
3. Students have the right to view their final work in the presence of an academic teacher. The assessment may be appealed against within 3 days to the Head of the Department or the person responsible for the subject.

§6

Conditions for exemption from certain credits or exams

Not applicable.

§7

The conditions for admitting a student to the exam in the so-called the deadline referred to in § 32 subpara. 8 of the Study Regulations

Not applicable.

§8



Assessment criteria



1. The subject is graded on the basis of reports from exercises/presentations and a positive test result.

Judging criteria:

very good– 5,0 (≥ 92 %),
above good– 4,5 (≥ 84 %),
good – 4,0 (≥ 76 %),
above satisfactory– 3,5 (≥ 68%),
satisfactory grade – 3,0 (≥ 60%),
unsatisfactory grade – 2,0 (less than 60 %)

- „zal.” (≥ 60%),
- „mzal.” Or „bzal.” (less than 60 %)

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<p>Opinion: Positive / Negative **</p>	<p>Approval:</p>
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